**REGULAR BOARD MEETING – TUESDAY, MARCH 15, 2016**

**MIDDLE-HIGH SCHOOL LIBRARY**

BOARD Thomas Burmingham Andrew Liendecker Tina Stanford

MEMBERS Paul Campbell Michael Lisk Richard Ventura

PRESENT: Scott Chrzanowski Mary Martin Barry Worczak

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

 Chad Luther, High School Principal

 Judith Duppert, Middle School Principal

 Martha Jones, Elementary Principal

 Christopher Villiere, Elementary Principal

 Catherine Littlefield, Director of Special Education

 C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

 Scott Carpenter, Director of Information Technology

 Kristy McGrath, Data and Curriculum Coordinator

 Marcy McGuire, SLTA Co-President

 Mark Austin, SL SRP President

 Faculty Members: Laura Bradish, Tiffany Bradish, Kim O’Dell

Barry Worczak, Board President, called the Regular Meeting to order at 6:34 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 102. | Mr. Ventura moved, Mr. Campbell seconded that the minutes of the February 9, 2016 and the March 1, 2016 Regular Meetings be approved. Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 103. | Mrs. Stanford moved, Mr. Burmingham seconded, that the following motions be approved as presented. Motion carried unanimously |  |
|  | 1. GENERAL FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $2,971,016.17 from the General Fund.1. SCHOOL LUNCH FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $45,495.51 from the School Lunch Fund.1. SPECIAL AID FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $144,530.55 from the Special Aid Fund.1. TRUST & AGENCY FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $1,258,460.17 from the Trust & Agency Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for February, 2016 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, February budgetary adjustments and transfers be made in the amount of $22,624.14. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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| 104. | After discussion of changes to the 2015-2016 Instructional Calendar, Mr. Ventura moved, Mr. Liendecker seconded, that the Board of Education approve the following: Motion carried unanimously |  |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education revise the 2015-2016 Instructional Calendar to approve Monday, March 28, 2016 and Friday, April 22, 2016 as snow day give back days. Both days will be a district holiday for all staff. | APPROVAL OF SNOW DAY GIVE BACK DAYS – MARCH 28, 2016 AND APRIL 22, 2016 |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a Superintendent Conference Day on Wednesday, May 4, 2016 for PreK-8 students. Grades 9-12 will have a regular day of Instruction.   | APPROVAL OF SUPERINTENDENT CONFERENCE DAY ON MAY 4, 2016 |
|  | Discussion of Summer 2016 Board of Education meeting dates • July 5, 2016 – Reorganizational and Regular Meetings• August 16, 2016 - Regular Meeting• August 30, 2016 or September 6, 2016 – Regular Meeting (if needed)Discussion of 2016-2017 Instructional Calendar | CALENDAR DISCUSSION |
| 105. | Mr. Ventura moved, Mr. Burmingham seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2016-2017 Instructional Calendar as presented.   (See enclosed) Motion carried unanimously | APPROVE 2016-2017 INSTRUCTIONAL CALENDAR |
|  | Corrections to Tax Roll | CORRECTIONS TO TAX ROLL |
| 106. | Mr. Lisk moved, Mrs. Stanford seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students: (See enclosed list) Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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| 107. | Mr. Lisk moved, Mr. Ventura seconded, that the following proposition be presented to the taxpayers of the South Lewis Central School District for their consideration on Tuesday, May 17, 2016:“Resolved, that the Board of Education of the South Lewis Central School District, Lewis County, New York be authorized to levy the necessary tax for and appropriate a sum not to exceed $24,773,105 for the purpose of the General Fund Budget for the 2016-2017 school year.” Motion carried unanimously | ADOPT 2016-2017 BUDGET PROPOSITION |
| 108. | Mr. Lisk moved, Mr. Liendecker seconded, the following proposition be presented to the taxpayers of the South Lewis Central School District for their consideration on Tuesday, May 17, 2016: “Resolved, that the Board of Education of the South LewisCentral School District, Lewis County, New York is hereby authorized to purchase three 66-passenger buses, for a totalmaximum aggregate cost of $309,919.00, and that the sumof $309,919.00, or as much thereof as may be necessaryshall be raised by the levy of the tax upon the taxable propertyof said school district and collected in annual installmentsas provided by §416 of the Education Law and in anticipa-tion of such tax, obligations of said school district shall beissued.” Motion carried unanimously | ADOPT BUS PURCHASE PROPOSITION |

**NEW BUSINESS – PERSONNEL**

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| 109. | Mr. Lisk moved, Mr. Ventura seconded, that the Board of Education collectively approve the following Personnel motions. Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a maternity leave of absence for Emily Kraeger, long-term substitute Elementary Teacher, from approximately April 1, 2016 through approximately May 13, 2016. | MATERNITY LEAVE OF ABSENCE – CERTIFIED/INSTRUCTIONAL -LONG-TERM SUBSTITUTE – ELEMENTARY – EMILY KRAEGER |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Benjamin Kirk as an Academic Intervention Services (AIS) and Extended Day Grant AIS Instructor for the 2015-2016 school year.   | APPOINTMENT – 2015-2016 AIS INSTRUCTOR |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignments for the 2015-2016 school year in accordance with the current teachers’ contract:  JV Baseball - Mike Niles Modified Baseball - Brian Carvel Modified Girls’ Track - Mike Absolom | APPOINTMENT – INTERSCHOLAS-TIC COACHING POSITIONS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools,Barry Yette be appointed Chairperson for the Annual Budget Vote on May 17, 2016. | APPOINTMENT – CHAIRPERSON FOR ANNUAL BUDGET VOTE |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2015-2016 school year:  (See enclosed list)   | APPROVAL – SUBSTITUTE LISTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignment for the 2015-16 school year in accordance with the current teachers’ contract: FOSPA (Port Leyden) - Megan Gaylord | APPOINTMENT – EXTRA-CURRICULAR POSITION |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve an unpaid leave of absence for Mark Malone, Bus Driver, from March 28, 2016 through April 22, 2016. | LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL – BUS DRIVER – MARK MALONE |

**NEW BUSINESS – OTHER**

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| 110. | Mr. Ventura moved, Mrs. Stanford seconded, that the South Lewis Central School Board of Education approve the expenditure of funds for the School Related Personnel contract and authorizes the Superintendent to enter into an agreement with the South Lewis School Related Personnel beginning July 1, 2016 through June 30, 2020. (See enclosed MOA) Motion carried unanimously | APPROVAL – SOUTH LEWIS SCHOOL RELATED PERSONNEL CONTRACT |
| 111. | Mr. Campbell moved, Mr. Lisk seconded, upon the recommendation of the Superintendent of Schools, the following policy be adopted by the South Lewis Central School Board:  (See enclosed) Motion carried unanimously THIS IS A SECOND READING | REVISE BOARD POLICY – SECTION 2340 – BOARD SELF-EVALUATION |
| 112. | WHEREAS, the following lowest bids were received through BOCES Cooperative Purchasing Service for Fuel Oil as follows: Product Vendor Price Plan PriceFuel Oil Adirondack Firm $1.7922 Superior Plus Fluctuating $1.2296  NOW, THEREFORE, Mr. Lisk moved, Mrs. Stanford seconded, that upon the recommendation of the Superintendent of Schools the South Lewis Board of Education award the 2016-2017 bid for Fuel Oil (MS/HS & Port Leyden) to Superior Plus at a fluctuating price of $1.2296 per gallon. Motion carried unanimously | FUEL OIL – CONTRACT AWARD |
| 113. | WHEREAS, the following lowest bids were received through BOCES Cooperative Purchasing Service for Gasoline as follows: Product Vendor Price Plan PriceGasoline Suburban Fluctuating $1.4447NOW, THEREFORE, Mr. Lisk moved, Mr. Ventura seconded, that upon the recommendation of the Superintendent of Schools, the South Lewis Board of Education award the 2016-2017 bid for Gasoline to Suburban Heating Oil Partners, LLC at a fluctuating price of $1.4447. Motion carried unanimously | GASOLINE – CONTRACT AWARD |
| 114. | WHEREAS, the following lowest bids were received through BOCES Cooperative Purchasing Service for Diesel as follows:   Vendor Price Plan PriceLow Sulfur Diesel Fuel Christman Firm $1.89 Fluctuating $1.408Kerosene Christman Firm $2.29 Fluctuating $1.4493Aggregate Christman Firm $1.99 Fluctuating $1.4183 NOW, THEREFORE, Mr. Lisk moved, Mr. Burmingham seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Board of Education award the 2016-2017 bid for Low Sulfur Diesel Fuel to Christman at a fluctuating price of $1.408 per gallon.Mr. Ventura moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Board of Education award the 2016-2017 bid for Kerosene to Christman at a fluctuating price of $1.4493 per gallon. Mr. Lisk moved, Mr. Chrzanowsi seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Board of Education award the 2016-2017 bid for Aggregate to Christman at a fluctuating price of $1.4183 per gallon. Motion carried unanimously | DIESEL CONTRACT AWARD |
| 115. | WHEREAS, the following lowest bids were received through BOCES Cooperative Purchasing Service for Propane (MS/HS) as follows:  Vendor Price Plan PricePropane Christman Firm $.9999 Fluctuating $.8026NOW, THEREFORE, Mrs. Stanford moved, Mr. Liendecker seconded, upon the recommendation the Superintendent of Schools, the South Lewis Board of Education award the 2016-2017 bid for Propane (MS/HS) to Christman at a fluctuating price of $.80260 per gallon. Motion carried unanimously | PROPANE (MS/HS) CONTRACT AWARD |
| 116. | WHEREAS, the following lowest bids were received through BOCES Cooperative Purchasing Service for Propane (Port Leyden) as follows:  Vendor Price Plan PricePropane Helmers Firm $1.779 Suburban Fluctuating $.8706  NOW, THEREFORE, Mrs. Stanford moved, Mr. Lisk seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Board of Education award the 2016-2017 bid for Propane (Port Leyden) to Suburban at a fluctuating price of $.8706 per gallon. Motion carried unanimously | PROPANE (PORT LEYDEN) CONTRACT AWARD |

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| 117. | WHEREAS, the following lowest bids were received through BOCES Cooperative Purchasing Service for Propane(Bus Garage) as follows:  Vendor Price Plan PricePropane Superior Firm $1.39 Suburban Fluctuating $.8706NOW, THEREFORE, Mrs. Stanford moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Board of Education award the 2016-2017 bid for Propane (Bus Garage) to Suburban at a fluctuating price of $.8706 per gallon. Motion carried unanimously | PROPANE (BUS GARAGE) CONTRACT AWARD |

**ADJOURN**

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| 118. | Mr. Ventura moved, Mr. Liendecker seconded, that the meeting be adjourned at 7:07 p.m.  Motion carried unanimously | ADJOURN |

 Respectfully submitted,

 Barry J. Yette

 Clerk of the Board of Education

Date of Approval: April 19, 2016